

AGENDA



Birchtree APC

Board Meeting

Date: December 16th, 2013

Time: 6:07 PM

Place: Birchtree Charter School

AGENDA

I. Call to Order

II. Approval of the Agenda

III. Standing Agenda

- A. Approval of September 4th; Motions were unanimous unless stated otherwise. Bowen moves to approve 9/4 minutes. Rob Catlett seconded. Unanimous approval.
October 2nd; Sheldon moves to approve minutes. Folsom seconds. Assessment plan update on Oct 2nd minutes under old business should state AIMSWEB testing twice yearly grades 2-5, first grade tabled until pedagogical recommendation. Previously approved by the board. Unanimous approval of 10/2 minutes. November 18th minutes; Catlett moves, Bowen seconds motion to approve November minutes. Discussion. Unanimous approval.
- B. Principal Report – Cathy Busbey; report reviewed.
- C. Pedagogical Council Report- No report
- C. Treasurer's Report – No report
- D. Committee Reports
 - BPG Liaison Report – Anna Folsom; report reviewed. Note for Retreat, can we revamp BPG liaison position to make it more user friendly? Maybe have two?
 - Communication – no report.
 - Bylaws – no report.
 - Building Expansion – Lee Budde No written report, but Ms Folsom says there was discussion about next year. Possibly request portables for next year.
 - Charter re-write – That committee will start in January to be submitted to school district by March or April.

IV. Persons to be Heard on non-agenda items

- Sign up before meeting begins.
- Each person will have two (2) minutes to talk.
- Comments shall be respectful, tolerant and civil.
- Comments will not be addressed by the Board at this time

V. Old Business

- A. Principal Evaluation; We discussed progress with principal eval. Reviewed resume and cover letter of possible applicant for outside eval, if we have one. He would cost \$700/day plus travel. Sheldon moved, Folsom seconded a motion to form a committee to address principal eval with Cathy Busbey as a member as well as Barrigan, Catlett and Folsom or Bowen. Unanimous approval.

VI. New Business/Action Items (Persons to be heard)

- A. Barrigan moves for Jamey Duhamel to hold the Chair position, Barrigan as vice chair, Catlett as treasurer, Sheldon as secretary and Folsom as BPG liaison. Parent discussion. Approved unanimously.
- B. BPG recommended fundraising policy – discussed. Folsom moves to approve BPG fundraising policy. Bowen seconds. Discussion. Unanimous approval.
- C. Calendar Revision for second semester (revised calendar attached) to return to weekly early release as opposed to monthly. School board approved new calendar. Sheldon moves to approve revised calendar, Catlett seconds. Discussion. Unanimous pass.
- D. Budget Transfer Request – none.

- E. Confirm Next Regular Board Meeting Date and Time Sheldon moves to change date from January 8 to January 15th, 2014 6-8 pm. Discussion. Perhaps we can discuss at the retreat, consistency with our meetings. Unanimous approval.

VII. Future Items/Future Business

- A. Next Meeting Items – Committee report for principal eval. All other standing committees as well. Cathy will meet with executive committee and set an agenda. Sheldon moved to adjourn. Bowen seconded. Unanimous agreement.

Board of Directors

Jamey Duhamel, APC Chair

Kirsten Gerrish, Parent

Debbie McKimmey, Parent

Abigail Sheldon, Parent, Secretary

Brandt Bowen, Teacher, Parent

Lori Berrigan, Parent, APC Vice-Chair

David Ralph, Parent

Anna Folsom, Teacher, BPG liaison

Rob Catlett, Parent, Treasurer

Cathy Busbey, Principal, Ex Officio