

# MINUTES



## **Birchtree APC**

### **Executive Session Meeting**

**Date: APRIL 3, 2013**

**Time: 5:00 P.M.**

**Place: Birchtree Charter School**

**Mission of Birchtree Charter School:** to nurture and promote the development of healthy, responsible, and creative human beings.

### **The Birchtree Learning Plans includes:**

- that the personal behavior of adults and teachers at BCS will be an example to the pupils.
- that each class will be a learning community for respect, tolerance, and understanding.
- that BCS is designed to function as a living system that balances initiative and accountability. All teachers, staff, and participants will be asked to make a commitment to develop him or herself along with the pupils.

**APC MEMBERS PRESENT:** Pete Houston, Lori Berrigan, Brooke Loudon, Pete Houston, Cathy Lee, Cara Horvath, Kirsten Gerrish

**APC MEMBERS PRESENT BY INVITATION DUE TO TEACHER STATUS:** Brandt Bowen, Anna Folsom

**STAFF MEMBERS PRESENT:** Cathy Busbey

**PRINCIPAL UNION REPRESENTATIVE PRESENT:** Dan Michael

## **I. Call to Order at 5:17 p.m.**

The meeting was called to order at 5:17 p.m.

## **II. Approval of the Agenda**

The agenda was approved with the clarification that this meeting was to discuss Cathy Busbey's contract for FY14.

Prior to going into executive session, the APC was introduced to the MSBSD Principal Union representative, Dan Michael. The Board was not notified of his intended presence prior to the meeting.

Member Lee shared concern about the APC entering into a discussion with the union representative present without a MSBSD Human Resources representative present for this meeting. She feels legal advice should be sought prior to entering into a discussion.

Member Loudon asked what the MSBSD policy is regarding notification of union representation prior to a meeting. No one had any knowledge of such a policy.

Member Berrigan feels any discussion regarding administrative structure should be done in a public setting.

Member Houston stated a public meeting would need to happen after the Principal hiring process is complete. He confirmed personnel issues require an executive session.

### **III. Executive Session**

**Motion** by Member Berrigan, **Seconded** by Member Gerrish to **(MOVE INTO EXECUTIVE SESSION AT 5:33 P.M. WITH ANNA FOLSOM, BRANDT BOWEN AND DAN MICHAEL PRESENT)**. The motion was **OPPOSED BY MEMBER LEE AND CARRIED BY MEMBERS HOUSTON, LOUDON, GERRISH, BERRIGAN, HORVATH, FOLSOM AND BOWEN.**

**Motion** by Member Berrigan, **Seconded** by Member Horvath to **(MOVE OUT OF EXECUTIVE SESSION AT 7:00 P.M.)**.

**Motion** by Member Berrigan, **Seconded** by Member Horvath that **(THE APC RECOGNIZES THERE IS A NEED TO ESTABLISH A TRANSITION PLAN FOR FY14. THE MANAGEMENT STRUCTURE, PRINCIPAL AND VICE PRINCIPAL POSITIONS, WILL REMAIN THE SAME DURING THIS TRANSITION YEAR)**. The motion was **OPPOSED BY MEMBER LEE AND CARRIED BY MEMBERS HOUSTON, LOUDON, GERRISH, BERRIGAN, HORVATH, FOLSOM AND BOWEN.**

Member Lee announced her resignation as Treasurer immediately and her intent to keep her seat as a member on the APC.

The meeting adjourned at 7:05 p.m.