

AGENDA



Birchtree APC

Board Meeting

Date: April 2nd, 2014

Time: 6:00 PM

Place: Birchtree Charter School

Mission of Birchtree Charter School: to nurture and promote the development of healthy, responsible, and creative human beings.

The Birchtree Learning Plans includes:

- that the personal behavior of adults and teachers at BCS will be an example to the pupils.
- that each class will be a learning community for respect, tolerance, and understanding.
- that BCS is designed to function as a living system that balances initiative and accountability. All teachers, staff, and participants will be asked to make a commitment to develop him or herself along with the pupils.

AGENDA

I. Call to Order

II. Approval of the Agenda

III. Mission Moment

IV. Standing Agenda

- A. Approval of February 5th minutes and March 19th minutes
- B. Principal Report – Cathy Busbey
- C. Pedagogical Council Report- Donna Levesque
- C. Treasurer’s Report – Rob Catlett
- D. BPG Liaison Report – Anna Folsom
- D. Committee Reports
 - Communication and Bylaws-no report
 - Building Expansion – no report
 - Charter re-write – Cathy Busbey
 - Principal Evaluation – Lori Berrigan

V. Persons to be Heard on non-agenda and agenda items

- Sign up before meeting begins.
- Each person will have two (2) minutes to talk.
- Comments shall be respectful, tolerant and civil.
- Comments will not be addressed by the Board at this time

VI. Old Business

- A. Principal Evaluation/Staff Survey
- B. Board Development book suggestions

VII. New Business/Action Items

- A. Increase Pupil-Teacher Ratio for grades K-8
 - the proposal would be to increase the pupil-teacher ratio to 18:1 in kindergarten; 24:1 in grades 1-6; 20:1 in grades 6-8.
- B. Lottery procedures
 - specific procedures are outlined in case of error
- C. Early Release Day for 2014-15 school year
 - the school/staff would like to move the early release day from Friday to Thursday for the 2014-15 school year
- D. Budget transfer request
 - requests from administration to transfer money into the appropriate accounts
- E. Debrief of Strategy Meeting (Set future items of board development)
 - review items/suggestions from board retreat in February
- F. Any items from committee reports needing board resolutions
- G. Confirm Next Regular Board Meeting Date and Time

VIII. New Business/Non action items

VII. Future Items/Future Business

Board of Directors

Jamey Duhamel, Parent, APC Chair
Kirsten Gerrish, Parent
Debbie McKimmey, Parent
Abigail Sheldon, Parent, Secretary
Brandt Bowen, Teacher, Parent

Lori Berrigan, Parent, APC Vice-Chair
David Ralph, Parent
Anna Folsom, Teacher, BPG liaison
Rob Catlett, Parent, Treasurer
Cathy Busbey, Principal, Ex Officio