

MINUTES



Birchtree APC

Board Meeting

Date: February 22, 2017

Time: 6:00

Place: Birchtree Charter School

Mission of Birchtree Charter School: to nurture and promote the development of healthy, responsible, and creative human beings.

The Birchtree Learning Plans includes:

- that the personal behavior of adults and teachers at BCS will be an example to the pupils.
- that each class will be a learning community for respect, tolerance, and understanding.
- that BCS is designed to function as a living system that balances initiative and accountability. All teachers, staff, and participants will be asked to make a commitment to develop him or herself along with the pupils.

AGENDA

I. Call to Order 6:00

- **Present:**
 - Brandt Bowen, Cathy Busbey, Tim Galloway, Solvejg Rogers. Jessica Clarkson, Cathy Lee, Barb Andrist, Diep Tran, Mike Shea, Rob Catlett and Susan Halseth
- **Not Present:**
 - Jacqueline Gervais, Regin Dervaes, and Crystal Spargo

II. Approval of the Agenda

- A. Motion solveg
- B. 2nd Rob

III. Standing Agenda

- A. Approval of January minutes
 - Change MAP data info from Rod Everdeen
 - Motion Solvejg
 - 2nd Rob
- B. Principal Report – Cathy Busbey
 - Lottery (change lottery to May 4th, similar to all other charter schools)
- C. Treasurer's Report – Cathy Lee
 - Waiting for budget
 - New measures for safety
 - Cathy working with district
 - Might be added \$100,000
 - Required by district, they may help
- D. BPG Liaison Report – Solvejg Rogers
 - 50/50 raffle- what will it go to? (Cathy Lee)
 - Undecided but something that benefits all students

E. Committee Reports

- Bylaws Committee
 - Not submitting today because of meeting with charter school liason (Tim) meeting
 - To meet with person to adjust bylaws for number of board members, non-voting members and other legalities

IV. Persons to be heard on non-agenda and agenda items - Sign up before meeting begins. - Each person will have two (2) minutes to talk. - Comments shall be respectful, tolerant and civil. - Comments will not be addressed by the Board at this time

- Dave Auld
 - Benefits all students- hot lunches \$892 a year/student (hot lunches and pizza)
 - 8 small schools with microwaves in classroom, serve hot lunches, and/or a store
 - We should be able to provide this service (microwave) to students
- Cathy/Brandt to deal with this issue and report back (liability and time)

V. Old Business

A. Climate Survey with Foraker – Tim Galloway

- Ready to be sent
- Parents and teachers will receive
- Jessica strongly disagrees with the 1-10 rating
- Misspell of able at the end of survey
- Add space for additional comments at the end with character limit
- #7 on a 1-10 scale and eliminate #6
- First line in first paragraph to "your families' experience"
- #11 inspired misspell
- #9 take out process
- Have survey ready for parent conferences (Barb) and load on website

B. MAP Cohort data – Cathy Busbey

- MAP only goes back 3 years.
- Shore up options for students who can advance in math. There is no equal opportunity from class to class, due to staffing. No equity at the moment.

VI. Executive Session at 7:30

A. Principal Evaluation

- a. Ended at 8:15

VII. New Business/ Action items

A. Budget Transfers: Jessica moved to approve budget transfer, Rob second

B. Change in lottery date: Cathy Lee, second Rob

C. Approval to send climate survey: motion Rob, Mike second

D. Approval of principal evaluation: motion Rob, Tim second

VIII. Future Items/Future Business

Meeting adjourned 8:30

Next meeting: March 22, 2017 at 6:00 PM

APC (Academic Policy Committee) Members

Tim Galloway, Chair
Cathy Busbey, Principal
Brandt Bowen, Asst. Principal
Crystal Spargo, Vice Chair
Cathy Lee, Treasurer

Susan Halseth, Secretary/Teacher
Barbara Andrist, Teacher
Solvejg Rogers, Teacher
Diep Tran, Non-voting Teacher
Mike Shea, Parent

Jacqueline Gervais, Parent
Regin Dervaes, Parent
Rob Catlett, Parent
Jessica Clarkson, Parent