

June 4th, 2014

APC Minutes
Birchtree Charter School

Attendance Members:

Jamey
Debbie
Anna
Rob
Cathy Busbey
Lori
Brandt Bowen (arrived at 7:00)

Meeting started at 6:02pm

Agenda

*Agenda approved

Mission Moment – Biography, sharing of birth place (members and audience)

Minutes

*May 7th minutes tabled until next meeting

Committees and Reports

Principal Report

See Handout

Treasurer Report

See Handout

Contingency is currently at \$82,000

Expect contingency to be @ \$200,000 after June 30th. This is due to money not being spent down in other accounts that will then be transferred back to contingency. This will then be added to our capital accounts.

BPG Report

See handout

Building Expansion Committee

Rob Catlett now has chair position. He is waiting on information from Jennifer Budde. Jamey will email Rob her emails from Jennifer.

Bylaws Committee

Lori, Abby and Debbie will meet with Cathy or Brandt in the next month for Bylaw review.

Persons to be Heard

Lisa Whollet asked if APC could share the information from the parent survey about the high school initiative. APC agreed to share this information. Lori will send information to Lisa via email.

Donna Levesque – would like the school to take the high road with Charter re-write on standardized testing.

New Business Action Items

Budget Transfers

See Handout

All budget transfers were under \$5000. Rob will approve and include future transfers under \$5000 in report.

New Hires

Vanessa Chadwell – Kindergarten
Jessica Eddings – Music
Kate Biegert – Resource

- Motion by Anna, 2nd by Rob to approve new hires. Unanimous approval.

Additional Hires/Transfers

Donna Levesque – Pedagogical Dean
Amy Sharrer – Movement
Tisha Jones – 6th grade

We still need to hire a 1st and 4th grade position. These have been posted. Interviews should begin next week.

Additional discussion around bylaws and posting/transfer of internal positions. Lori stated that in the past hiring practices fell back to MSEA negotiated agreement if they were not in bylaws.

Future Meetings

*There will be no July meeting

*Work Session for Charter re-write will be June 11th from 3:00 to 4:30

*Executive session requested by Cathy Busbey (Principal Evaluation) will be June 11th from 4:30 to 5:00

*August 13th from 5:00 to 6:00 work session on school performance data

*August 13th from 6:00 to 8:00 – regular APC meeting

- *APC meetings will switch to the 2nd Wednesday of every month starting in August
- *Brandt Bowen and Lori Berrigan will work on setting time line for Strategic Plan. Goal is to be done before October.

New Business

Charter Re-write

APC members were given a rough draft of Charter re-write to look over. APC members will bring their concerns/thoughts/changes to the June 11th meeting. Goal is to turn final draft into the district by June 13th, 2014.

Lori Berrigan presented APC with a document from DEED. This document (https://education.alaska.gov/Alaskan_Schools/Charter/pdf/faqs.pdf) explains that Charter Schools are allowed to request waivers to regulations. Regulation 4 AAC 03.091 allows local school boards to seek waivers from certain state regulations. Not allowed are waivers to regulations that are required by a specific state or federal law or a regulation necessary to assure health and safety standards. The request to waive a regulation needs to come from the local school board and be approved by the State Board of Education.

Family Forum

Jamey Duhamel shared that a letter was sent to administration, and the chairs and vice chairs of both the APC and BPG. This parent felt unappreciated and ignored despite volunteering many hours to the school. This parent suggested starting a family forum night so parents can be heard in a different venue. It was decided this is an administration issue and administration will take up finding new ways to engage parents. It was suggested they work with the BPG on this issue and possibly develop a flow chart on "how to be heard".

Brandt Bowen

Brandt Bowen is currently working as VP. It is noted that this will be his last meeting as an APC member. Good luck to Brandt in his new position.

Future Meetings

Discussion around APC members and attendance