

**Birchtree APC/BPG
Board Meeting Minutes
April 25, 2012**



Meeting called to order 3:39p.m. by Ruthann Baker

BPG Present: Susan McCauley, Lori Berrigan, Jennifer Budde, Ruthann Baker, Kelly Nelius, Heather Lee, Amy Sharrer, Lora Mahoney, Jo Terwilliger and Kristi Shea(3:48).

Also Present: Tisha Jones, Cathy Lee, Misty Davenport, Angie Newbald, and Pete Houston.

Jennifer Budde lets board know that Greg would like to step down as treasurer, but remain on board. He will continue to do treasurer duties until the board finds a replacement.

Consent Agenda- Jennifer Budde moved to approve consent agenda
Seconded by Kelly Neilus
Passed Unanimously

Treasurers Report- Greg Stuckey Absent

Thank You Committee Report- Amy Sharrer reported that the committee has met a few times. Committee came up with the idea of a Volunteer tree in the garden at the May Faire. They would give volunteers packets of Thyme seeds with a note "Thank you for your Thyme". They need 300 Seed Packs.

Lori Berrigan moved to approve \$500 for Thank you Committee.
Seconded by Lora Mahoney
Passed Unanimously

APC Report- Lori Berrigan reported that the APC passed a Kindergarten Policy dealing with First Grade Readiness. The APC is working on Developmental Milestones for each grade. They also passed a Founding Families and Sibling Preference Policy.

Grant Budget Approvals – There are budget revisions so that we can send Kindergarten Aides to training and pay a few teachers for extended contract to work on curriculum.

Kristi Shea moved to approve CSP Budget Revision
Seconded by Amy Sharrer
Passed Unanimously

Expense Approval Form includes Training and Travel for \$5785.92 and Foraker Group Services for work with the board for \$2123.18.

Lori Berrigan moved to approve CSP Expenses
Seconded by Jennifer Budde
Passed Unanimously

Form Fundraising Committee- A school wide Fundraising Policy committee was created at the April 23rd work session to create the structure of the schools and BPGs fundraising. Tabled until Fundraising Policy Committee meets and forms policy. Until then we should have all fundraising funds for the school will go into BPG account

Lori Berrigan moved to have all fundraising funds go to BPG until Fundraising Policy committee meets and creates policy.
Seconded By Heather Lee
Passed Unanimously

Form Parent Education Committee- Tisha Jones volunteered to Chair Committee

Auction- The Palmer Depot is available November 9th. It is also available on the 8th for set up. Megan Ferguson will co-chair the auction.

Amy Sharrer moved to approve \$425 to reserve Palmer depot
Seconded by Kristi Shea
Passed Unanimously

Friday Fling for future 8th graders -The seventh graders would like to set up a booth at the Friday Fling for fundraising for 8th grade trip. They need to go through the BPG in order to get booth for free.

Heather Lee moved to approve 7th graders having a booth at Friday Fling.
Seconded by Jennifer Budde

Amy Sharrer and Anna Folsom have ideas about school store. Board will discuss more next meeting after the Fundraising Policy Committee creates policy.

Kristi Shea spoke with Cottonwood Elementary and they will get to us information about the advertising signs for the fence. She also has more information on the A-thon idea.

Lori Berrigan moved to adjourn meeting
Seconded by Amy Sharrer

Meeting adjourned @ 4:48p.m.

BPG/APC Joint Meeting

Meeting called to Order by APC Board Chair Lori Berrigan @ 5:12p.m.

BPG Present: Susan McCauley, Lori Berrigan, Jennifer Budde, Ruthann Baker, Kelly Nelius, Heather Lee, Amy Sharrer, Lora Mahoney, Kristi Shea, and Jo Terwilliger

BPG Absent: Greg Stuckey

APC Present: Pete Houston, Dan Klauder, Brooke Klauder, , Cathy Lee, Donna Levesque, , Kirsten Gerrish

Others Present: Tisha Jones and Cathy Busbey

Parent Partnership Coordinator Update – Tisha Jones reported that she needs help with coordination of the May Faire. She is also working on a Gratitude Tree. Roger Levendon will be

helping children create mosaic tiles for the tree. There will be a gratitude party on May 7 in the Library from 12-1 for those who volunteered their time to put together the Library.

Joe Nolting, Land Donation-We need to formally thank Joe Nolting for Land Donation. A knitted blanket made by the children each knitting a square will be made. Present quilt at either picnic or Eighth Grade Graduation.

Grant Objectives Update- Susan McCauley reported that Dale Cope has been sent checklist, and everything is on track for evaluation for G5. Some items on the Grant Objectives have not been completed, but have taken a different direction.

Parent Satisfaction Survey- Committee met to create the Parent Satisfaction Survey and this needs to be implemented soon. Tisha Jones and Susan McCauley created a survey based on the Seattle Waldorf School's Parent Survey and the committee's recommendations. Open ended questions give rich information. Dale will compute this information.
Board recommended changes:

After Question #1 add Question to pertain to Parents Overall satisfaction of education even though it wasn't what I expected, if they answered question #1 with disagree.

Section IV and V having the same three questions.

After number nine add, "I would like to know the school's operations and procedures".

Jennifer Budde moved to the Parent Satisfaction Survey with changes as stated

Kelly Nelius Seconded

Passed Unanimously

Playscape Update- Leon will have list of big ticket items to Cathy Busby by April 30th. Ken Langloes are meeting with Jennifer and Lee Budde for constructing equipment locally to keep down costs. The timeline to build is the first week in August. Work crews of seven people are needed to work on specific features of the playscape. Volunteers will be needed.

Summer Meeting Dates

June 6th @ 2:30pm for APC

May 16th 3:30 BPG

Joint meeting adjourned @ 6:00p.m.