

## Birchtree Charter School APC Board Meeting Minutes

Date: 04/13/2016

### Members in attendance (absent members will be in parentheses):

Rob Catlett, Chair	(Crystal Spargo), Parent
Mike Shea, Vice Chair	Rusty Clark, Teacher
Cathy Lee, Treasurer	Donna Levesque, Teacher (Solvejg Rogers), Teacher
Tim Galloway, Parent	Cathy Busbey, Principal-Ex Officio
Jessica Clarkson, Parent	(Brandt Bowen), Assistant Principal

- I. Call to order: 5:57 pm
- II. Motion to approve Agenda: Motion Kathy Lee, Second by MS , approved X
- III. Standing Agenda:
  - A. Motion to approve Minutes:
    - March\_09\_ meeting minutes. Proposed amendment to minutes
    - Motion TG , Second by MS, approved with amendments to treasurers report.
  - B. Principal Report (Cathy Busbey)

Please refer to the handout provided on the following topics:

    - AMP testing information. [Discussion]
    - Lottery [Discussion]
    - [Discussion] Less students in lottery than in previous years.  
[Discussion] Kindergarten numbers. Are there changes we need to make to policy?
    - [Discussion] 5<sup>th</sup> grade to 6<sup>th</sup> grade numbers.
    - What are the reasons students are leaving?
    - Budget
    - Decreasing numbers in 6<sup>th</sup> grade going to one class.
  - C. Treasurer's Report (Cathy Lee)
    - No Report waiting to see the state's budget
  - D. BPG Liaison Report (Tim Galloway)

- Funds-if the BPG dissolved, where would the funds go?
- Gaming License
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**E. Committee reports**

1. Finance Committee ( ) No report
2. Communication (Brandt Bowen) No report
3. Bylaws (Jessica Clarkson) No report

**IV. Persons to be heard on non-agenda and agenda items**

None

**V. Old Business**

**A. Public Charter School Coalition update-Increases in insurance, educating board, meeting on April 19<sup>th</sup> at Birchtree.**

**B.**

**C.**

**VI. New Business/Action Items**

**A. Budget Transfers. [Discussion] Gym use, dirty bathrooms, Motion to approve MS second DL approved**

**B. Approval of FY 17 calendar motion to approve with changes ER KL second TG approved**

**C. Pupil/Teacher Ratio change. Administration is requesting the ratio range from 20 to maximum of 24. [Discussion] This will allow discretion in staffing and class makeup as need is determined.**

**Motion KL second TG approved.**

**VII. New Business/ Non-action items**

**A. Kindergarten retention policy: [Discussion]**

**VIII. Future Items/Future Business**

none

**Meeting adjourned: 7:20 pm**