



MEETING INFORMATION	
Objective:	BPG Planning / Business
Date:	1/21/2015
Time:	3:45 PM – 5:15 PM
Location:	Birchtree Charter School Room TBA
Prepared By:	Nancy Black
MISSION OF BIRCHTREE CHARTER SCHOOL:	To nurture and promote the development of healthy, responsible, and creative human beings.
MISSION OF BIRCHTREE PARNETS GUILD:	To support the Birchtree Charter School and its teachers for the betterment of the children attending the School.

MEETING ITENARY			
	Estimated Time	Agenda Items	Notes
I.	5min	Opening Verse	The healthy social life is found when, in the mirror of each soul, the whole community finds its reflection and when, in the whole community, the virtue of each one is living.
II.	5 min	Approve Agenda	
III.	5 min	Approve Minutes	
IV.	15 min	Standing Monthly Reports:	
		A. Administration	
		B. APC Liaison	
		C. Executive Council	
		D. Finance	See Attached
		E. Parent Engagement	
		F. School Store	See Attached
		G. Class Reports	
V.	5 min	Recently Completed	
		A. Holiday Store	
VI.	30 min	Current & Upcoming Events	
		A. Fund Raising Committee	
		B. Task Brainstorming and Assignments	
		C. Board Retreat	
		D. Parent Education Night January 27 th	
		E. School of Choice Fair- February	
		F. Volunteer Potluck	
		G. Micro Loans for projects. 1. Pool Fund Raiser	
		H. Scholastic Book Fair	
VII.	5 min	Calendar Check-in	
		A. Next meeting Date Scheduled	2/18/15 3:45-5:15
		B. Agenda Requests	
		C. Next Pastries Date Scheduled	2/6/15
VIII.		Adjournment	

Birchtree BPG Agenda



January 2015

UPDATED 1/06/2015							
Checking Account Balance		\$ 20,608.55					
PayPal Account		\$ 1,000.00					
		BUDGET2014-15			INCOME2014-15		
PROGRAMS - REVENUE	Budget	Expended	Balance	Actual Income	Projected Income	Profit/Loss	Projected Profit
EVENTS							
Summer Arts Camp	\$ 2,500.00	\$ 2,319.69	\$ 2,500.00	\$ 3,757.50	\$ 7,500.00	\$ 1,468.12	\$ 5,000.00
Fall Faire/Run Birches	\$ 1,050.00	\$ 348.09	\$ 701.91	\$ 2,081.75	\$ 2,500.00	\$ 1,733.66	\$ 1,450.00
Square 1 Art	\$ -	\$ -	\$ -	\$ 2,644.29	\$ 2,000.00	\$ 2,644.29	\$ 2,000.00
Parent/Curriculum Night (2)	\$ 800.00	\$ 82.86	\$ 717.14				
School Auction				\$ 12,463.83			
Alternative School Fair	\$ 200.00		\$ 200.00	\$ -	\$ 400.00	\$ -	\$ 200.00
Rummage Sale	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 900.00	\$ -	\$ 600.00
May Faire	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 2,500.00	\$ -	\$ 1,500.00
Non Event Income			\$ -			\$ -	\$ -
Grants			\$ -			\$ -	\$ -
School Store	\$ 1,500.00	\$ 2,297.02	\$ -	\$ 3,679.03	\$ 2,000.00	\$ 1,382.01	\$ 500.00
Pick, Click, Give	\$ 250.00	\$ -	\$ 250.00		\$ 750.00	\$ -	\$ 500.00
Donations			0	\$ 300.00			\$ -
Box Tops	\$ -		\$ -		\$ 500.00	\$ -	\$ 500.00
Total Income	\$ 7,600.00	\$ 5,047.66	\$ 5,669.05	\$ 12,462.57	\$ 19,050.00	\$ 7,228.08	\$ 12,250.00
Programs - Non revenue	Budget	Expended	Balance				Comments
Playscape	\$ 3,158.83		3,158.83				Playscape
Teacher Appreciation/Gifts			-				
BTC Professional Development		\$ 2,040.00					
School Scholarship	\$ 1,000.00	\$ 1,000.00	-				
P.I.T.C.R.E.W / Parent Support	\$ 2,700.00	\$ 485.28	1,868.94				
Total (non revenue program expense)			5,027.77				
Admin Expenses - non event	Budget	Expended	Balance				Comments
Business Supplies			0				
Tax Preparer			0				
Insurance (BPG liability)			0				
Signs	\$ 500.00	\$ 150.00	350				
Bank Fees	\$ 100.00		100				
Property Tax	\$ 250.00	\$ 229.64	20.36				
Retreat			0				
Attorney General Report	\$ 40.00	\$ 40.00	0				
Biennial corporate tax	\$ 30.00	\$ -	0				
Total Admin Expense	\$ 920.00		\$ 470.36				
Total Funds held in reserve for budgeted items	\$ 14,378.83		11,167.18				
Total Unrestricted Funds (CHECKING - TOTAL BUDGET)			\$ 10,441.37				

There are \$0 of old uncleared checks

L#3 PayPal money left for BPG Market

L#26 School Scholarship adder/Wrote Check to Birchtree Charter School 12/18/14

Approved \$200.00 shipping to Germany



Birchtree Market-Laura Sampson

August through December sales totaled 3,458

reordered from Mecurious-- \$856

reordered from Holy Archangel roughly 300 waiting on an invoice from a frenzied phone order