



**Birchtree Parent Guild Meeting Minutes
Birchtree School
February 1, 2012**

Meeting called to order by Acting Chair Jennifer Budde @ 3:30

BPG Present- Kelly Nelius, Kristi Shea, Heather Lee, Greg Stuckey, Amy Sharrer, Susan McCauley, Jennifer Budde, Jo Terwilliger, Lora Mahoney 3:37, Lori Berrigan 3:41

BPG Absent-Ruthann Baker

APC Present-Dan Klauder, Donna Levesque, Brooke Loudon, Pete Houston, Cara Horvath, Kristin Gerrish, Cathy Lee

Others Present- Cathy Busbey and Tisha Jones

Motion to go directly into executive session with BPG and APC, along with Cathy Busbey and Tisha Jones, the topic being social Networking Sites by Cara Horvath at 3:31p.m.

Seconded -Pete Houston

Motion to adjourn executive session at 4:37p.m. by Lori Berrigan

Seconded by Kelly Nelius

APC will have meeting tomorrow after school, APC adjourned

Motion to approve the agenda and consent agenda Greg Stuckey

Seconded Heather Lee

Parents Pastries for will be February 3rd with Jennifer, Amy and Tisha helping. Tisha will be in charge of Pastries for Parents.

APC Report- Lori Berrigan. The APC are discussing changing the Meeting dates to coincide with the BPG in order to have joint meetings. Tisha Jones will attend each meeting. Both boards cover the same material and have the same reports presented to them, joint meetings will allow the reports to be presented to each of the boards at the same time. March 22nd will be the first joint meeting. APC will have their meeting from 3:30-5, 5-6 would be joint, 6-7 will be BPG's meeting. At this meeting both boards will discuss future meeting dates.

Motion to approve joint meeting with APC on Mar 22, 2012 with the joint meeting starting at 5:00 by Lori Berrigan

Seconded Greg Stuckey

APC also looked at playscape and Susan has final plan. Budgetary discussions also happened in APC meeting. At the next meeting they will discuss assessment data. Revision of bylaws and budget will be at the March meeting

Treasurers Report- BPG has \$6287.29 in unrestricted funds. We will have a check coming in from Lifetouch Photography for about \$1000.00. Still working on gaming permit.

Parent Partnership Coordinator Update- Tisha Jones has been hired as the Parent Partnership Coordinator. She is ecstatic to be back working at BCS. She will help parents to have an avenue to have their complaints and concerns heard.

Approval of Grant Expenditures- Susan or Kelly will bring expenditures they need approved to the BPG for approval. See Attachment. Susan and Kelly will be going to DC next week for grant training.

Motion to approve the award of contract as Grant Evaluator to Dale Cope by Kelly Nelius

Seconded by Amy Sharrer

Unanimously Approved

Motion to approve the funds listed on the CSP Expense Approval Form, except for the funds needed to pay for the the APC and BPG Retreat by Lori Berrigan

Seconded by Heather Lee

All approved

Motion to approve the CSP Expense Approval Form as written unless Susan and Kelly learn they cannot reallocate by Amy Sharrer

Seconded by Lori Berrigan

Nine in Favor, One Opposed.

Thank you Committee. Tisha Jones will ask for volunteers in the Friday update. Amy Sharrer volunteered to chair the committee.

Motion to approve Amy Sharrer as the chair of the Thank You Committee by Greg Stuckey

Seconded by Lori Berrigan

Unanimously Approved

Motion to table the creation of the Parent Satisfaction Committee by Kristi Shea

Seconded by Lori Berrigan

Unanimously Approved

Greg Stuckey leaves 5:27 p.m.

Amy Sharrer leaves 5:32p.m.

May Faire- Tisha and Susan will be talking with lead parents. 7th grade may have fundraising opportunities for next year's eighth grade trip.

Run Through the Birches- Decide whether a family or community event. We need to pick a date. How big do we want it? Thinking about Crevasse Moraine on August 25th. Have 1k, 5k, and 10k.

Motion to adjourn meeting by Lori Berrigan

Seconded by Kristi Shea

Meeting adjourned at 5:54p.m.