

Minutes



Birchtree APC/BPG

Board Meeting

Date: March 22, 2012

Time: 5:00p.m.

Meeting Called to order by APC President Lori Berrigan @ 5:00 P.M.

APC Present: Dan Klauder, Brooke Loudon, Cathy Lee, Donna Levesque, Lori Berrigan, Susan McCauley, Cara Horvath, Kirsten Gerrish.

APC absent: Pete Houston

BPG Present: Jo Terwilliger, Amy Sharrer, Greg Stuckey, Lora Mahoney, Heather Lee, Ruthann Baker, Jennifer Budde

BPG Absent Kelly Nelius and Kristi Shea

Others Present: Shannon Minder, Stephanie Bowen, Stephanie Nielson, Jack Horner, Prairie Adams, Cathy Busbey, Tisha Jones, Mike Walsh, Loni Jurik

Lori Berrigan introduced and welcomed Mike Walsh of the Foraker Group to the joint APC/BPG meeting.

Introduction of Prairie Adams – Susan McCauley introduced Prairie Adams. Prairie is a Waldorf Educator. She is at the school giving detailed feedback for instruction to our staff. She will be here next year to continue mentoring staff.

Form Building Committee - We need to project forward and plan for the new space upstairs. Dan Klauder volunteered to be the Chair of the Building Committee.

Form School Calendar FY13 Committee.- There is a need for a School Calendar Committee to plan dates for the FY13. Tisha Jones will Chair this committee. Anyone wanting to join the committee can do so. There is also a need for an Early Release subcommittee. Shannon Minder volunteered to chair this subcommittee.

Form Playscape Committee - Cathy Busbey volunteered to chair Playscape committee.

FY13 Budget Presentation - Dr. McCauley gave a presentation on the Birchtree Charter school projected budget. She projects enrollment to be 300 students. We will have an estimated 2.9 million budget.

Grant Update- BPG signed contract with Dale Cope. We need to start documenting all committee meetings.

Parent Partnership Coordinator Report– See attachment- funding needed from BPG for the May Faire. Tisha Jones informed us that half the school will have a booth at May Fair and the other half will have

booths at the Fall Festival. A committee will be started. She also stated that she felt there was low enthusiasm for the Social to be a fundraiser.

APC Adjourned @ 5:55p.m.

BPG Meeting called to order by Ruthann Baker @ 6:07 p.m.

BPG Present: Jo Terwilliger, Amy Sharrer, Greg Stuckey, Lora Mahoney, Heather Lee, Ruthann Baker, Jennifer Budde

BPG Absent : Kristi Shea and Kelly Nelius

Motion to amend the agenda to add May Faire and Social to section E. under Reports by Lori Berrigan
Seconded by Heather Lee
Approved Unanimously

Consent Agenda

February 29th Minutes

Motion to approve Consent Agenda by Greg Stuckey
Seconded by Lori Berrigan
Unanimously approved

Treasurer Report – Greg Stuckey- BPG has a check from Boxtops that is currently written to the school so we need to give the check to the school to be deposited. We need to put Boxtops in the newsletters reminding parents to collect them. It was decided that there will be an incentive given to students and families to collect Boxtops. We are still waiting on check from Lifetouch. BPG currently has \$6272.79 in unrestricted funds.

APC Report – Lori Berrigan - APC approved an early release day. The Teacher's Union is pink slipping. APC gave Dr. McCauley permission to negotiate with union on behalf of staff. APC also clarified the Founding Family Policy on withdrawal and re-enrollment.

Board Development Committee Report – Jennifer Budde will set up date for meeting.

Social Update- Tisha - A decision needs to be made about whether to hold or not to continue with the Parent Social. Overall consensus was that it is important to build community at this time. We need to go forward with the party. It was decided that there would not be an admission fee. Committee meeting set up for next day.

Motion to approve \$1500 to be spent on the Social by Amy Sharrer
Seconded by Lora Mahoney
Unanimously approved

Grant Budget Approvals – Dr. McCauley needs approval to expend the budget amount for training and training travel this summer.

Motion to approve no more than \$35,225 for training travel and \$68,010 for teacher training, by Greg Stuckey.

Seconded by Lori Berrigan

Unanimously Approved

Form Budget Committee- Greg will chair the Budget Committee. A work session is scheduled for April 23rd @ 3:30p.m. to determine what the BPG wants to accomplish in the next year. BPG's next official meeting is the 25th of April @ 3:30p.m.

Form Parent Education Committee - tabled

Form Annual Fundraising Committee - tabled

Motion to approve the spending of \$450 for the May Faire, by Lori Berrigan.

Seconded by Amy Sharrer

Unanimously Approved

Motion to adjourn by Lori Berrigan @ 7:07p.m.

Seconded by Greg Stuckey

Minutes taken by Jo Terwilliger