

January 23 | 3:30 | Meeting location: Parent’s Room



Meeting called by: Jennifer Budde @ 3:40 Monthly BPG Meeting Facilitator: Jennifer Budde Notetaker: Kristi Shea Timekeeper: none	Attendees: Heather Lee, Jo Terwilliger, Jennifer Budde Mary Feldman,	Cathy Lee, Cathy Busby Amy Sharrer, Pete Houston Misty Davenport
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Welcome and Introductions

AGENDA TOPICS

Agenda Approved: Amy Sharrer moved to accept the agenda; Heather Lee seconded

Approve Minutes from December meeting: Heather, Jo

Parent Education |

Speaker	Agenda Item	Discussion	Action to be taken
Lori Berrigan	1. Anchorage Waldorf speaker- Work with both Winterberry, ANC Waldrof and BTC to do professional development as well.	1. We would like to piggyback for the Parent Education. Beginning phase, but should come together in the next month. Board development & parent education with George Hoffecker and Donna Burgess (Mindful Communication) as well.	Lori B. to coordinate with Cathy B to arrange possible speakers for next year
Lori Berrigan	2. Parent Involvement- how to do a systematic process to help with a problem (lack of involvement). Any APC members that went to training in California would use model to facilitate a workshop leading parents in the involvement process.	Could we do it as a Family Fun Night, before school gets out or after school.	Do the activity with the Lead Volunteers first and if they buy in, then move onto the classrooms meetings. Mary Beth and Lori will arrange something.

Speaker	Agenda Item	Discussion	Action to be taken
Mary Feldman	3. Laurie Faubert would like to see a Monthly Family Fun Night where parent can share talents. So that parents feel a connection to the school they see as missing	Who in the BT community would be willing to share their skills? Would we get the same parents who are already involved? Would we invite kids and make it a family evening or offer childcare to little ones?	Send out Parent Share Survey with Friday Update. Mary and Laurie will work together to organize the event with the surveys that are returned.
Jennifer Budde	4. Parent corner in Friday Update	The BPG corner would be one more way to reach out to our parents about what we discuss.	Kristi Shea will write up a short narrative and deliver it Mary by tomorrow.
Jennifer Budde	5. Art and anger management through art workshop	A great workshop; Jill Farris suggested it be something that we look into bringing to our parents.	Action - no action required. Individuals can follow up with Jill Ferris.
Amy Sharrer	6. Prairie Adams discussion groups	Would Prairie Adams be willing to attend parent meetings and lead discussion groups.	Cathy Busby and Amy Sharrer will follow up with the possibility the next time Adams is in town.

Anchorage High School | Presenter *Jennifer Budde*

Discussion: Feb 15; speaker coming to do workshop

Conclusion: Jennifer is waiting to hear back with more details and share when there are.

Hiring of an accountant | Presenter *Jennifer Budde*

Discussion: It is in the interest for the BPG to hire an individual with expertise in filing taxes to ensure our 990 form is completed annually.

Conclusion: Request for funds \$300 and permission to seek individual

Action items	Person responsible	Deadline
Heather Lee moved to allow for \$300 to be allowed for the hiring of an accountant; Kristi Shea second; all in favor	Jennifer Budde	Feb 6, 2013

Volunteer Policy | Presenter *Mary Beth Feldman*

Discussion: Other venues for parents to get their hours.

Conclusion: APC will vote on it. No action required by BPG.

Communication Plan | Presenter *Heather Lee*

Discussion: Weekly Friday Update and Quarterly Newsletter reminder just went out to teachers, sign at the end of the school drive, calendar in the front of the building so parents can see events throughout the school year-

not online, a budget tree displaying our fundraising goals, family social, phone tree established at the beginning part of the year

The phone tree is a great idea that needs to be worked through and will hopefully implemented next school year.

Conclusion: We will continue to seek out a member from our Birchtree community that will take on these projects.

Action items	Person responsible	Deadline
Sign at the end of the road	Still seeking	n/a
Calendar displayed in common area of the building	Still seeking	n/a

Finance Committee | Presenter *Jo Terwilliger*

Discussion: Funds are short and as it stands will not cover the costs of the classroom trips already planned for this year.

Conclusion: BPG will determine what funds it has available to give to the Admin and APC for class trips before next APC meeting. APC and Admin will determine dispersement.

BPG & APC retreat follow up | Presenter *Jennifer Budde*

APC Report | Presenter *Lori Berrigan*

Discussion: APC Liaison report tabled due to time constraints except that Dwight ... Assistant Principal. She was asked to email to BPG before next meeting

Conclusion: BPG members may read minutes on the website.

BPG Vacant Seat | Presenter *Heather Lee*

Discussion: Heather Lee proposed looking outside our BTC community and gave Mike Janecek a recommendation

Conclusion: Janecek is not able; the Parents' Guild is in need of two spots.

Fundraising plan | Presenter [*Heather Lee*]

Discussion: A review on our Fundraising Plan versus our Fundraising Policy. We are hoping to raise the funds for this year with a few fundraisers and next year move towards community events that will support our school needs.

Speaker	Agenda Item	Discussion	Action to be Taken
	Wall Displays	n/a	
Jennifer Budde	Curriculum analysis document fundraiser:	n/a	
Kristi Shea	Pick Click Give	n/a	

Ruthanne Baker	3X5 signs; 580 ft of fence w/ 10 ft between each sign; 38 max. (\$750 non- BT parents, \$600 BT parents.	Business must be inlin; discount for renewals; Inform parents that it is open to all those in line with the Waldorf philosophy.	Place in BPG corner and it will go before the APC at their next meeting.
Hands, Heart, Head A-Thon	Kristi Shea, Heather Lee & Amy Sharrer		Kristi and Amy will meet Thursday to put together a proposal for the teachers.

New Business:

- Rochelle Weaver gave her resignation
- A time keeper, Amy Sharrer, will be responsible to keep a closer eye on the time we spend on each agenda topic.

Observers: Cathy Lee and Pete Houston

Special notes:

- Our next meeting will be held on February 6.

Motion to adjourn: Lori Berrigan, Kristi Shea seconded @ 5:30