

## May 16, 2012 BPG Meeting Minutes



**Meeting called to order by Jennifer Budde @ 3:55p.m.**

BPG Present: Heather Lee, Ruthann Baker, Jo Terwilliger, Jennifer Budde, Susan McCauley, Amy Sharrer, Lori Berrigan, Lora Mahoney, Kristi Shea(4:13)

Others Present: Tisha Jones

Motion by Lori Berrigan to approve the agenda with the following additions:

- i. Read a thon
- j. sign information

Seconded by Heather Lee

**Persons to be Heard-** No response

**Consent Agenda-**

Motion by Lori Berrigan to approve Consent Agenda

Seconded by Heather Lee

Passed Unanimously

Ruthann Baker and Jennifer Budde reported that they had presented a gift to Joe Nolting for the land donation.

**Treasurer Report-**Greg Stuckey absent

It was requested that Tisha Jones let the Birchtree Community know that the BPG is in need of a new treasurer by posting in the Friday update.

Motion by Lori Berrigan to add Treasurer Request to the Friday Update

Seconded by Amy Sharrer

Passed Unanimously

**APC Report-** Lori Berrigan reported that the school will receive \$240,000 extra in the budget from the school board from local tax contributions. APC approved Ames Webb assessment which is a one on one assessment. The board also approved use of Quick phonics screener.

**May Faire-** Tisha Jones and Ruthann Baker reported that the May Faire went well considering that weather forced the event indoors. There was positive feedback by parents about the flat fee gems. The faire brought in \$1400 and \$700 was spent. Ruthann approved more funds so that lead parents weren't fronting the costs. It was recommended that for future budgets, the BPG may want to budget \$700. There is a need to create a Fundraising committee to have work sessions to bring ideas to board. A general plan for big events should be brought to the board to formally approve.

**Fundraising Policy Committee Report-** Lori Berrigan, Amy Sharrer, Heather Lee, Kristi Shea, and Loni Jirik met to create fundraising policy. The fundraising policy presented to the board is as follows:

Fundraising Policy

- 1) All funds raised by the school/students will go to the Birchtree BPG general fund account.
- 2) If a student does individual fundraising, that money will go to that individual middle school student. This money is non-refundable if the student leaves Birchtree School.
- 3) Each 8th Grade family may choose to either pay in full for 8th Grade trip by October 15th or must volunteer an additional 20 fundraising hours, these are beyond the 36 volunteer hours, to receive funding from Birchtree BPG.

Motion by Lori Berrigan to add # 4: All fundraising ideas shall be brought to the BPG for Pre Approval before implementation.

Motion by Lori Berrigan to approve the amended policy

Seconded by Ruthann Baker

Passed Unanimously

**Friday Fling Update-** Lori Berrigan is working to get Friday Fling table for end of July beginning of August. She will also attempt to get table for Colony Days.

**Run Thru the Birches-** Kristi Shea volunteered to chair committee. She has obtained the needed trail permit for Crevasse Moraine, which has no fee. She will ask Teeland students to help man the trail. Kristi also reported that she may be able to get Wells Fargo to help fund. Heather Lee and Jennifer Budde volunteered to also be on the committee.

**Parent Partnership Coordinator-** Tisha Jones reported that Roger Levendon is working on the gratitude wall. Pete Houston joined Pastries for Parents at the beginning of the month to provide support for parents of children with special needs. He will also hold a monthly support group on the first Wednesday of every month to meet parents who have special needs.

**Read-A-thon-** Kristi Shea reported that Teeland Middle School brought in \$5000 when they had a read-a-thon. Kristi volunteered to get more information. It was suggested that it would a good Eighth grade project. Ruthann Baker will help Kristi.

Motion by Kristi Shea to approve a read-a-thon  
Seconded by Amy Sharrer  
Passed Unanimously

**Fence Signs-** The board discussed how much to charge for advertising signs on the fence. It was suggested to charge more than \$700 for whole year. Ruthann Baker volunteered to chair the committee. Signs will be by invitation only.

Motion by Kristi Shea to approve signs by invitation only  
Seconded by Lora Mahoney  
Passed Unanimously

Summer Dates will set up by email.

Motion by Heather Lee to adjourn meeting at 5:06 p.m.  
Seconded by Jo Terwilliger