

## Minutes of Birchtree BPG Meeting 12/12/12

Start: 12/12/12 03:30 pm - End: 12/12/12 04:30 pm

Organizer: Kristi Shea

Invited: Jennifer Budde, Heather Lee, Cathy Busby, Heather Betts, Jo Terwilliger, Lori Berrigan, Lora Mahoney, Mary Feldman, Misty Davenport, Rochelle Weaver

Location: Birchtree Charter School

Notes: Snow; members may not show. Thought to reschedule, but went ahead with meeting.

### Topics

#### 1 Approve the agenda

**N** Amend agenda to add: changing the signers to become officers

#### 2 Approve minutes

**N** Heather Lee motioned  
Lora Mahoney seconded

#### 3 Fundraising Proposal

**N** Proposed to move towards consolidating fundraising efforts into two or three major activities per year, intended to integrate and reflect the Waldorf-inspired nature of our community. Waldorf-IDEAS:  
Inspired Summer Camps  
Birchtree Forest Festival  
Handmade Community Craft Fair or Auction

**D** Heather Lee motioned to shifted from little fundraisers to the above listed ones above  
Jo Terwilliger seconded

**N** FOR THIS YEAR- To meet the requests for funds, primarily for the 4th, 5th and 8th grade field trips, we propose consolidating efforts into two school-wide fundraisers with potential for larger returns on efforts:

1. Read-A-Thon or Head-Heart-and-Hands-A-Thon – \$5,000-15,000
2. Raffle – \$5,000-18,000

**D** It was decided that we would move forward with the Head-Heart-&-Hands fundraiser and meet with those involved.

**T**  Arrange meeting for all involved in the field trips.

Owned by due 12/17/12

**3.a Proposal from Diana Basner to create a Modeling Evening with community. It was decided that this would be an idea to look at becoming one of our major fundraisers.**

#### 4 BGP Communication Plan

**N** Weekly Friday Updates + Birchtree Parents Guild Corner [what did we talk about at our meeting] \*\*MaryBeth  
Quarterly Newsletters  
Sign: \*\*MaryBeth will be asked to locate a parent who can create a sign by using our volunteer database  
Calendar posted in school \*\* MaryBeth  
Budget/Fundraiser Display- thought: empty tree and watch it fill!!!  
Family Fun Night: Parent Meetings on the same night- community

Phone Tree: personal contact\*\*MaryBeth

**D** Kristi Shea motioned to approve CP  
Misty Davenport seconded

**T**  MaryBeth will create a Birchtree Parents Guild Corner on Friday/Quarterly updates/newsletter  
Owned by [mary.feldman@matsuk12.us](mailto:mary.feldman@matsuk12.us) due 12/20/12

## 5 Election of a new Birchtree Parents Guild secretary

**D** Heather Lee motioned to elect Kristi Shea as the new BPG secretary  
Misty Davenport seconded

## 6 Changing the signers to become officers

**D** Jennifer Budde  
Heather Lee  
Jo Terwilliger  
Heather Betts  
Kristi Shea (only if five are needed to be signers)

**N** Addressed that the signers must be updated

## 7 Vacant seat

**N** Seek community members outside Birchtree Charter to fill vacancy

**T**  Heather Lee proposed asking Mike Janacek of Palmer  
Owned by due 01/16/13

## New Tasks

Task	Owner	Due
<input type="checkbox"/> MaryBeth will create a Birchtree Parents Guild Corner on Friday/Quarterly updates/newsletter	Mary Feldman	12/20/12
<input type="checkbox"/> Arrange meeting for all involved in the field trips.		12/17/12
<input type="checkbox"/> Heather Lee proposed asking Mike Janacek of Palmer		01/16/13

## Next Meeting

[Untitled Meeting 12/16/12](#)

Start: 12/16/12 09:45 am - End: 12/16/12 10:45 am

Location: Birchtree Charter School

Notes: Snow; members may not show. Thought to reschedule, but went ahead with meeting.