

Birchtree APC Board Meeting Minutes Date: August 12, 2015

In attendance: Rob Catlett, Mike Shea, Cathy Lee, Craig Evans, Tim Galloway, Jennifer Sundquist, Solvejg Rogers, Debbie McKimney, Rusty Clark, Donna Levesque, Cathy Busbey, Brandt Bowen

The meeting was called to order at 6:00 pm.

Motion to approve the agenda: Donna Levesque, Second: Solvejg Rogers

Motion to approve June minutes: Solvejg Rogers, Second: Debbie McKimney

Principal's Report, Treasure's report, no BPG report

Committee reports:

Building expansion: work expected to be completed by 19 October, with parking lot stripping completed on 13 August.

Board development: needs adjusted but leaning toward electing members to APC.

Persons to be heard:

Sue Albinia brought concerns related to construction, (handouts)

Jill ___ had questions about electing vs. appointing members that was answered during board Development report.

Old Business

Job descriptions: work in progress to reflect the addition of fundraising actives.

By-laws change - elect vs. appoint: tabled indefinitely. Recruiting needs to have a better outreach program to get the community interested in voting.

If the Birchtree community has questions/concerns they should be directed to the Admin staff and/or the APC chair.

Board member seats: some positions need to be prolonged. Work in progress.

New Business

Motion to approve budget transfers: Cathy Lee, Second: Donna Levesque, Approved: 6 members

Motion to approve the hire of Kayla Kennedy: Rusty Clark, Second: Jennifer Lindquist,

Approved: 7 members

Board retreat: usually first week of December at Turkey Red

Tentatively set retreat date of Saturday December 5, 2015

Liaison to check with the BPG

Board elections: starting in October with the election/appointment for November election committee chair.

Executive Session

Motion to enter an executive session: Mike Shea, Second: Donna Levesque

Executive session called to order at 6:26 pm.

Executive session adjourned at 6:58 pm.

Future Items

Job descriptions Retreat

Building concerns Matrix for APC members

Next meeting: September 9, 2015 at 6:00 p.m. with a work session at 5:00 p.m.

Meeting adjourned at 7:05 p.m.