

Birchtree Charter School APC Board Meeting Minutes

Date: November 18, 2015

Members in attendance (absent members will be in parentheses):

Rob Catlett, Chair	Debbi McKimmey, Parent
(Mike Shea, Vice Chair)	Rusty Clark, Teacher
Cathy Lee, Treasurer	Donna Levesque, Teacher
(Craig Evans, Parent)	Solvejg Rogers, Teacher, Secretary
Tim Galloway, Parent	Cathy Busbey, Principal
(Jennifer Sundquist, Parent)	Brandt Bowen, Assistant Principal

- I. **Call to order: 5:30pm**
- II. **Motion to approve Agenda:**
Motion: Cathy Lee
Second: Tim Galloway
- III. **Standing Agenda:**
 - A. **Motion to approve October regular board meeting minutes:**
Motion: Tim Galloway
Second: Rusty Clark
- IV. **Persons to be heard:**
none
- V. **Old Business:**
 - A. **Board retreat- Saturday , December 5th at Palmer Senior Center 9am -2pm**
- VI. **New Business/ Action Items**
 - A. **Certify new Board members**
 - Jessica Clarkson
 - Crystal Spargo**Motion: Solvejg Rogers**
Second: Tim Galloway
Vote: Unanimous
- VII. **Future Items**
 - A. **Meeting in December: no meeting**
 - B. **Craig Evans stepped down. Need to appoint his position in January. Submit names of to Cathy Busbey.**
- VIII. **Meeting adjourned 5:43**
Next meeting: January 13, 2016 6:00pm