

AGENDA

Birchtree BPG Meeting

Mission of Birchtree Charter School: to nurture and promote the development of healthy, responsible, and creative human beings.



The Birchtree Learning Plans includes:

- that the personal behavior of adults and teachers at BCS will be an example to the pupils.
- that each class will be a learning community for respect, tolerance, and understanding.
- that BCS is designed to function as a living system that balances initiative and accountability. All teachers, staff, and participants will be asked to make a commitment to develop him or herself along with the pupils.

Date: Wednesday Sept 19, 2012

Time: 3:45 p.m. – 5:15 p.m.

BPG Present: Amy Sharrer, Kelly Nelius, Lora Mahoney, Susan McCauley, Jennifer Budde, Heather Lee, Lori Berrigan, and Jo Terwilliger

Others Present: Mary Beth Feldman, Abigail Beacham

Meeting called to order by Jennifer Budde @ 3:47pm

Motion: by Lori Berrigan to accept agenda

Seconded by Heather Lee

All in favor with changes following changes: the Sections will be in the following order: Persons to be Heard, Consent Agenda, New Business, and then Reports.

Persons to be Heard Concerns were heard about the tardy policy, it was suggested that positive reinforcement, instead of punitive be used for tardies. Persons were directed to the APC.

Consent Agenda

Motion: by Lori Berrigan to approve Consent Agenda

Seconded by Heather Lee

Passed unanimously

NEW BUSINESS

Grant Drawdowns

CSP Budget Revision- Training-Travel to increase by \$11,743, Database Decrease by \$218, Training-Tuition to decrease by \$11,516.

Motion: by Lori Berrigan to approve revision

Seconded by Jo Terwilliger

Passed Unanimously

CSP Expense Approval Form, Grant will pay \$16,495.71, Volunteer Database- \$150, RSC Fall Tuition \$25,620.

Motion: by Lori Berrigan to approve CSP expense approval form
Seconded by Amy Sharrer
Passed unanimously

Bylaw Changes

Motion to accept changes bylaws as posted Lori
Lori to amend bylaws to move section 1 of V to section 2

Seconded by Heather Lee

Discussion on how to make elections less complicated by streamlining Election Bylaws with APC Election bylaws. Lori, Ruthann and Jo will form a committee and present at Oct. 1st Special Meeting.

Create Election Committee : Abigail Beacham, as Parent, Ruthann Baker and Jo Terwilliger will form a Committee for Elections. They will work with Pete Houston and Donna Levesque from the APC.

Governance Matrix Lori Berrigan, Ruthann Baker and Jo Terwilliger will work on Board Matrix.

Fall Festival

2nd Grade Parents will work with Lead Parents from each classroom to manage the Fall Festival. Second grade and Lead Parents have met and figured out the booths for the Festival. They are asking for \$500 from the BPG for supplies. It was suggested that wrist bands be sold for unlimited booths for \$10. A gem would be 25 cents or \$10 for 40 gems. All booths will be priced differently depending on supplies needed.

Motion by Lori Berrigan to approve \$500 for Fall Festival
Seconded by Ruthann Baker
Passed Unanimously

Create Fundraising Committee/Fundraising Questions Guin Hill came to the board and asked to sell earrings to raise money for Seward Sealife Center trip for 4th graders.

Motion: by Ruthann Baker that Cathy Busby can approve small fundraising ideas.
Seconded by Amy Sharrer
Passed Unanimously

Lifetouch Picture Coordinator Kelly will chair and organize Picture Day. It was suggested that 8th graders be allowed to help.

REPORTS

Grant Objective Report In June the Independent Evaluator Report was done. The parent satisfaction survey will be sent out during conferences.

APC Report Lori Berrigan reported that the APC has approved bylaws and developed a board matrix. A Pedagogical council is being created to shift responsibility of APC to staff members. The council could hear parent and student issues, decide upon rites of passage and other issues and then the council would go to APC for final approval.

Treasurer's Report- Heather Betts reported that there is \$6703.08. She is currently working on Profit loss statements for the board.

Gaming Permit Report- Tabled

Auction - Megan Ferguson is chairing Auction Committee. The theme for the auction is Enchanted Forest. Depot is booked, catering options are being looked into. Debbie Mckimmey is in charge of decorations. Lori would like to teach a class on Waldorf Doll making and these dolls could be auctioned off.

Music Grant Heather Lee is looking to MTA and MEA to donate money to match funds for Music Grant that the Grant Committee obtained for the BPG. Lori Berrigan suggested that the APC could possibly contribute to the contributions needed for the grant.

Handholds – BPG has received \$3500 from PTA grant that Kelly Strawn wrote for the playscape. Heather Lee is working on obtaining the handholds.

Motion by Lori Berrigan to adjourn
Meeting adjourned at 5:20 pm