

APC Minutes
Birchtree Charter School

Board Meeting
Date: February 11, 2015
Time: 6:00-8:00 pm
Place: Birchtree Charter School

Mission of Birchtree Charter School: To nurture and promote the development of healthy, responsible, and creative human beings.

APC Members Present: Debbie McKimmey, Mike Shea, Abigail Sheldon, Cathy Busbey, Craig Evans, Donna Levesque, Solvejg Rogers, Brandt Bowen and Rob Catlett

I. **Call to Order**

The meeting was called to order at 6:02 pm

II. **Approval of the Agenda**

Solvejg Rogers moved to approve the agenda. Mike Shea seconded. The agenda was approved unanimously.

III. **Standing Agenda**

A. Approval of Minutes:

Solvejg Rogers moved and Mike Shea seconded approval of the February Minutes. The minutes were approved unanimously.

B. Principal Report – Cathy Busbey provided her report.

- a. The Principal met with Representatives Lynn Gattis to submit Capsis requests for building funding.
- b. Donna Levesque and Cathy Busbey participated in the State Board Meeting to discuss the early literacy screener. Parents and Educators are encouraged to call, email and write with their concerns to the School Board. The proposed changes will allow schools to request a waiver from early literacy screening in Kindergarten and First Grade.
- c. Both the Principal and Vice Principal have met with school board and assembly members to discuss concerns to discuss facility funding. A letter has been drafted by charter school principals requesting reimbursement for property taxes.

C. Pedagogical Council Report – Donna Levesque provided her report. She announced two new members, Sue Albina and Susan Halseth.

D. Treasurer's Report- Solvejg Rogers provided the treasurer's report.

E. BPG Liaison Report –Debbie McKimmey as BPG liaison provided her report.

F. Committee Reports:

-Bylaws Committee –Solvejg Rogers provided a report.

-Building expansion – Brandt Bowen provided this report.

- Board Development –Cathy Busbey provided this report. She has arranged for the Foraker group to provide Board 101 training, at which time we will address our strategic plan. The dates have not yet been decided.

-Waiver Request- In light of the School Board decision, a new waiver request will be drafted.

IV. **Persons to be Heard**

There were no persons to be heard. There were no non-board members present.

V. **Old Business**

Board Retreat – This was already addressed.

VI. **New Business/ Action Items**

- A. Budget Transfer Request. There were no budget transfers to approve.
- B. New Budget – **Abby Sheldon moves and Craig Evans seconds budget approval. The budget was approved unanimously.**
- C. Lottery- As was previously discussed, we wish to add steps to the lottery. **Donna Levesque moved and Solvejg Rogers seconded approving the new steps. New steps approved unanimously.**
- D. Second Grade Readiness – **Rob Catlett moved, Abby Sheldon seconded and the board unanimously approved a Waldorf based Second grade readiness assessment.**

VII. **New Business/Non Action Items**

-Term limits – We discussed possible term limits for board members. We would need an exception in the event that we don't have enough members. We all need to work harder to encourage parents and teachers to join the APC.

-We discussed an additional teacher position on the board.

-Strategic Planning – we will have a work session on March 3 beginning at 3:30.

Meeting adjourned at 7:03 pm.

Rob Catlett moved, Abby Sheldon seconded entering executive session. The motion was approved unanimously and we began executive session regarding the upcoming Principal Evaluation.

Executive Session adjourned at 7:15 pm.

Our next meeting will be immediately following the work session on March 3, 2015. An announcement will be made in the Friday Update letting people know our meeting will be one week early, in light of Spring Break.