



MEETING INFORMATION	
Objective:	BPG Planning / Business
Date:	3/18/2015
Time:	3:45 PM – 5:45 PM
Location:	Birchtree Charter School Room TBA
Prepared By:	Nancy Black
MISSION OF BIRCHTREE CHARTER SCHOOL:	To nurture and promote the development of healthy, responsible, and creative human beings.
MISSION OF BIRCHTREE PARENTS GUILD:	To support the Birchtree Charter School and its teachers for the betterment of the children attending the School.

MEETING ITENARY			
	Estimated Time	Agenda Items	Notes
I.	5min	Opening Verse	The healthy social life is found when, in the mirror of each soul, the whole community finds its reflection and when, in the whole community, the virtue of each one is living.
II.	5 min	Approve Agenda	
III.	5 min	Approve Minutes	
IV.	15 min	Standing Monthly Reports:	
		A. Administration	
		B. APC Liaison	See Attached report page 2
		C. Executive Council	
		D. Finance	See Attached report page 3 & 4
		E. Parent Engagement	
		F. School Store	See Attached report page 5
V.	25 min	Current & Upcoming Events	
		A. Fund Raising Committee	
		C. Board Retreat	
		E. May Faire	
	60 min	G. Brainstorming for Strategic planning.	
		H. 2015/2016 Calendar	
VI.	5 min	Calendar Check-in	
		A. Next meeting Date Scheduled	4/15/15 3:45-5:15
		B. Agenda Requests	
		C. Next Pastries Date Scheduled	April 3,2015
VII.		Adjournment	Potluck to follow



APC Liaison Report

March 3, 2015

The waiver committee will be drafting an early literacy waiver and will apply it to kindergarten and first grade. Letters to our legislative representatives, even 4 or 5, mean a lot.

The board tabled the discussion on board term limits until the board retreat in order to put the questions to the Foraker folks.

Voted to add another teacher held position to the APC.

The board conducted a principal evaluation and voted to retain Cathy Busbey as principal for the 2015-2016 school year.

Birchtree BPG Agenda



March 2015

UPDATED 03/13/2015							
Checking Account Balance		\$ 17,780.50					
PayPal Account		\$ 1,000.00					
PROGRAMS - REVENUE	Budget	Expended	Balance	Actual Income	Projected Income	Profit/Loss	Projected Profit
EVENTS							
Summer Arts Camp	\$ 2,500.00	\$ 2,319.69	\$ 2,500.00	\$ 3,757.50	\$ 7,500.00	\$ 1,468.12	\$ 5,000.00
Fall Faire/Run Birches	\$ 1,050.00	\$ 348.09	\$ 701.91	\$ 2,081.75	\$ 2,500.00	\$ 1,733.66	\$ 1,450.00
Square 1 Art	\$ -		\$ -	\$ 2,644.29	\$ 2,000.00	\$ 2,644.29	\$ 2,000.00
Parent/Curriculum Night (2)	\$ 800.00	\$ 131.50	\$ 717.14				
School Auction				\$ 12,463.83			
Alternative School Fair	\$ 200.00		\$ 200.00	\$ -	\$ 400.00	\$ -	\$ 200.00
Rummage Sale	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 900.00	\$ -	\$ 600.00
May Faire	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 2,500.00	\$ -	\$ 1,500.00
Non Event Income			\$ -			\$ -	\$ -
Grants			\$ -			\$ -	\$ -
School Store	\$ 1,500.00	\$ 2,369.52	\$ -	\$ 3,967.03	\$ 2,000.00	\$ 1,597.51	\$ 500.00
Pick, Click, Give	\$ 250.00	\$ -	\$ 250.00		\$ 750.00	\$ -	\$ 500.00
Donations			\$ -	\$ 9.90			\$ -
Total Income	\$ 7,600.00	\$ 5,168.80	\$ 5,669.05	\$ 12,460.47	\$ 18,550.00	\$ 7,443.58	\$ 11,750.00
Programs - Non revenue	Budget	Expended	Balance				Comments
Playscape	\$ 3,158.83		3,158.83				Playscape
Teacher Appreciation/Gifts			-				
BTC Professional Development		\$ 2,040.00					
School Scholarship	\$ 1,000.00	\$ 1,000.00	-				
Music Scholarship	\$ 300.00		600.00	\$300.00			
P.I.T.C.R.E.W / Parent Support	\$ 2,700.00	\$ 816.11	1,868.94				
Total (non revenue program expense)			5,627.77				

Birchtree BPG Agenda



March 2015

Admin Expenses - non event	Budget	Expended	Balance				Comments
Business Supplies			0				
Tax Preparer		\$ 14.99	\$ (14.99)				Inuit 1099E-File Service Fee
Insurance (BPG liability)			\$ -				
Signs	\$ 500.00	\$ 150.00	350				
Bank Fees	\$ 100.00		100				
Property Tax	\$ 250.00	\$ 229.64	20.36				
Retreat		\$ 100.00	\$ (100.00)				Foraker Group Membership
Attorney General Report	\$ 40.00	\$ 40.00	0				
Biennial corporate tax	\$ 30.00	\$ -	0				
Total Admin Expense	\$ 920.00		\$ 470.36				
Total Funds held in reserve for budgeted items	\$ 14,378.83		11,767.18				
Total Unrestricted Funds (CHECKING - TOTAL BUDGET)			\$ 7,013.32				

There are \$0 of old
uncleared checks
L#37 Retreat-
Membership \$100.00

L#26 Music Scholarship-
-\$300.00 donated by BP

/Wrote
Check to
Birchtree
Charter
School
12/18/14

L#25 School Scholarship
added

Check
made out
to
Birchtree
Charter
School

Birchtree Charter School
2013/14 Year End Total
\$1860.10
L #25 Kim Snyder-Vine
Professional Development

total:
\$1472.04
BTC \$2040



Birchtree Market
February 2015

spent 119.00 for
Waldorf Books on
Amazon

made 108.00 in store
sales

tentative decision was
made during the
calendar work session
to run the school store
before each BPG
meeting beginning this
month-do we need to
vote on this?